

STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD

Performance and Reporting Subcommittee

Wednesday, December 2, 2020 – 9:00 a.m.

TELECONFERENCE ONLY
1-669-900-6833 | Meeting ID 839 9265 9656

MINUTES OF MEETING

Present: William “Bill” Stanley, Ann Silver, Nancy Olsen, Hugh Anderson, William “Larry” Fagerhaug
Craig von Collenberg, Jennifer Keiser,

Absent: Erik Jimenez, Steve Fisher, Stacey Bostwick,

Also present: Andres Feijoo, (OWINN), Joan Finlay, (OWINN), Milt Stewart (Nevadaworks), Brett Miller
(Workforce Connections)

1. **OPENING REMARKS** William “Bill” Stanley, **Chair**, called the meeting to order and welcomed participants. he explained that under normal circumstances, the Board would not be permitted to conduct business via teleconference. However, due to COVID-19, the Governor issued Emergency Directive 006, which permits public bodies to conduct proceedings via teleconference.
2. **ROLL CALL - CONFIRMATION OF A QUORUM AND VERIFICATION OF PUBLIC POSTING**
Per direction from Chair Bill Stanley, Andres Feijoo took a roll call and confirmed the presence of a quorum.
3. **VERIFICATION OF PUBLIC POSTING**
Andres Feijoo affirmed that the agenda and notice of the GWDB Performance and Reporting Subcommittee meeting on December 2, 2020, was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.
4. **FIRST PUBLIC COMMENT(S) NOTICE**
Chair Stanley read the notice into the record as follows: “Members of the public are invited to comment at this time; however, no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. At my discretion, in the interest of time, public comments will be limited to three minutes per person.”

There were no comments.

5. **FOR POSSIBLE ACTION – Approval of November 13, 2020 Minutes**

Chair Stanley called for a motion to approve the November 13, 2020 draft meeting minutes of the GWDB Performance and Reporting Subcommittee meeting.

The motion was moved by Craig von Collenberg and second by Ann Silver to approve the November 13, 2020 draft minutes as presented. Motion carried.

6. **FOR POSSIBLE ACTION – Approval of November 18, 2020 Minutes**

Nancy Olsen offered a correction to the minutes

Chair Stanley called for a motion to approve the November 18, 2020 draft meeting minutes of the GWDB Performance and Reporting Subcommittee meeting.

The motion was moved by Ann Silver and second by Craig von Collenberg to approve the November 18, 2020 draft minutes with the corrections. Motion carried.

7. DISCUSSION/INFORMATION ONLY – Overview of the Title I Program / Nevadaworks

Chair Stanley welcomed and thanked **Milt Stewart** for appearing before the subcommittee.

Milt Stewart explained that Nevadaworks is the local workforce development board for the 13 counties of northern Nevada. It is funded by formula through WIOA title I. There are three funding streams: Adult, Youth, and Dislocated Worker. Funding must be spent in a two-year time window. There is a priority of service for veterans and their eligible spouses; for Adult funding, there is a priority of service for those that face barriers to employment. The primary oversight agency is DETR, specifically Workforce Investment Support Services (WISS). WIOA has common performance measures; there are Title I metrics that are negotiated between the states and the Department of Labor. For PY19, Nevadaworks exceeded all the DOL negotiated metrics. Limitations experienced recently include COVID limiting the number of clients to be served; historically transportation and broadband internet access has been issued in the rural areas; the funding formula and how it is designed does not favor northern Nevada so funding has been decreasing. Nevadaworks subcontracts with service providers to provide client services; they are selected based on a competitive procurement process.

8. DISCUSSION/INFORMATION ONLY – Subcommittee Questions for Title I Program / Nevadaworks

Chair Stanley asked **Milt Stewart** to give an overview of how the board and the local elected officials work.

Milt Stewart said the board is made up of two bodies; one is made up of local elected officials (LEOs). Nevadaworks was created through a cooperative agreement with 13 counties in northern Nevada and each county has a local elected official on the board. The council is made up of majority business representatives along with individuals from government, education, and economic development. The structure of the council is dictated by state compliance policies. Board meetings consist of LEOS and the council members; there is a separate meeting for LEOs.

Chair Stanley asked why Nevadaworks received reduced funding and whether this had to do with the high employment rate pre-COVID.

Milt Stewart said effectively yes. Formula funding is designed to be most beneficial to areas that have the greatest needs.

Chair Stanley asked if pre-COVID, Nevadaworks was focusing on upskilling individuals to higher-paying jobs.

Milt Stewart said upskilling was one of the ways to help those with barriers to employment.

Chair Stanley asked about Title I funding and his desire to avoid double-counting funding when making the asset map.

Milt Stewart said the Title I funds Nevadaworks receives are from the state. When the state receives Title I funds they use a formula to determine how much each board gets but they can also hold back Governor's Reserves / Rapid Response.

Chair Stanley asked if there are any other grants Nevadaworks manages that are not listed on the matrix.

Milt Stewart said for PY20, yes. Nevadaworks and Workforce Connections jointly applied for National Dislocated Worker Disaster Recovery Grant and Employment Recovery Grant.

On behalf of **Stacey Bostwick**, **Chair Stanley** asked about the NEG and National Dislocated Worker Grants. This was already answered.

On behalf of **Stacey Bostwick**, **Chair Stanley** asked if Nevadaworks can confirm that they do not put additional policy restrictions on top of the existing state compliance policies.

Milt Stewart said generally that is true. There are some state compliance policies that require the local boards to have their own policies but they try to not add board language to state compliance policies.

On behalf of **Stacey Bostwick, Chair Stanley** asked what survey and feedback tools inform the limitations they wrote in the matrix.

Milt Stewart said there were no formal surveys that were conducted; the information was obtained anecdotally from service providers, with board members and local elected officials.

Ann Silver said that Nevadaworks received \$8 million for PY19 and served 800 individuals through the Adult, Youth, and Dislocated Worker programs; an average of \$10,000 per client. She asked if that is accurate.

Milt Stewart said the dollars received in PY19 are closer to \$5.2 million to roughly \$6,700 per participant.

Ann Silver asked what percentage of the Title I funding is used to fund the operations and overhead of Nevadaworks.

Milt Stewart said he did not have that number now but will provide it when he gets it.

Ann Silver said she would like to know how much of the Title I funding is used to fund Nevadaworks and the amount spent on the contract with KRA which oversees the One-Stop.

Craig von Collenberg asked if Milt Stewart can give an overview of the One-Stop / American Job Center system and the role of the operator.

Milt Stewart answered that the one-stop system is made up of workforce development organizations, employers, educators, economic development agencies that are involved in developing the workforce. There is a comprehensive one-stop center in Reno at the town mall called the American Job Center. The one-stop center has multiple partners that are required to participate and have a “no wrong door approach.” There are also one-stop affiliate sites that have a minimum of two partners; these include the Job Connect offices in the rurals (Fallon, Winnemucca, Ely, Elko, and Carson City). These offices offer the same menu of services but not necessarily the same partners physically co-located there. Also part of the system is Title I service providers that are located at the American Job Center in Reno. Service providers also have their own offices throughout Nevadaworks territory.

Craig von Collenberg asked about the role of the one-stop operator.

Milt Stewart said the role of the operator is to run the day-to-day operations of the one-stop center and create an environment where all partners are collaborating.

Nancy Olsen asked about the infrastructure cost agreement and how the core partners participate in that.

Milt Stewart said there is a cost agreement developed among the partners based on seats in the one-stop center; each partner pays a portion of the one-stop operator fee based on the number of seats they have in the one-stop center.

Nancy Olsen clarified that the infrastructure cost agreement includes the cost of the operator KRA and is shared by the partners and not 100% paid by Title I.

Milt Stewart said DETR is 85% of the seats in the one-stop center so they pay the majority of the administrative costs of the center.

Hugh Anderson asked if Nevadaworks does any follow up data analysis on the clients who go through the process. He would like to understand how much it costs, including overhead, to serve each client and, whether after receiving services, a client’s economic outlook and financial security improve. He also asked if Nevadaworks’ vendors are collaborating when they are all probably fighting for a bigger piece of the financial pie.

Milt Stewart answered that regarding tracking outcomes, the performance measures do track employment in the 2nd and 4th quarter after exit and median wages second quarter after exit. Regarding collaboration among the vendors/service providers, just like there are co-enrollments among the title programs there are co-enrollments among the service providers as well, and the service providers act in the spirit of collaboration.

Ann Silver asked how many full-time employees Nevadaworks has and how many are under KRA.

Milt Stewart said Nevadaworks has seven full-time employees. KRA has 3 full-time employees.

Ann Silver said she knows Nevadaworks has a director, a manager, two admins, and armed security.

Milt Stewart said security is not part of the KRA contract; it is part of the overhead costs.

Ann Silver asked who pays for security.

Milt Stewart answered that security is part of the overhead costs shared by the seated partners.

Ann Silver asked if WIOA dollars are used to pay for armed security.

Milt Stewart believed that part of the money to provide security likely comes from WIOA dollars but he did not have more specifics.

Ann Silver said that the one-stop center over the past several months has been frequently closed. She asked if employees paid under the KRA contract were fully compensated, or furloughed, or working reduced hours?

Milt Stewart said the KRA staff was working the whole time. He clarified that the one-stop center was never technically closed. Services were provided virtually but KRA staff and some title program staff were on-site answering phones.

Ann Silver asked that staff was on-site but the front gate was down and locked?

Milt Stewart said the one-stop center is seeing clients by appointment. The one-stop center is seeing clients virtually and in-person.

Chair Stanley asked if DETR, at the one-stop center, is involved in matching clients with available jobs.

Milt Stewart said that DETR staff serve multiple functions. They conduct job-seeker services, administer training dollars, run the business services unit that helps employers with job listings, and offer interview rooms and job fairs. EmployNV is used by both employers to post jobs and title program staff to enroll people who are job seekers.

Chair Stanley asked that of the 15% non-DETR seats in the one-stop center, how much of those seats are devoted to increasing the skill sets of individuals? Is any of that tied to occupational training like truck driving and others?

Milt Stewart said that in the quarterly reports to the state board, one pie chart depicts the top five ONET occupations by dollars spent, and the other is top five ONET occupations by participant count. The services provided through the one-stop center relate to those occupations. Nevadaworks has Title I providers in the one-stop center and they occupy 6 seats.

Chair Stanley said he wanted to know where the training takes place in relation to the one-stop.

Milt Stewart said Title I providers for Nevadaworks in the one-stop center are treated the same as those outside the one-stop. The providers are located with other partners to create a one-stop-shop environment for clients.

Chair Stanley asked how a person that goes to a one-stop get referred, how do they get the training.

Milt Stewart said there are multiple factors that determine what training a person gets. Client receives evaluations and assessments to determine their aptitudes and barriers to employment. Other sources that are referenced are the in-demand occupation list and the availability of training and funding. Customer choice, or what the customer ultimately decides to do, is emphasized. In terms of where the training occurs or who the training provider is, both local boards have an eligible training provider list that has training providers that must meet certain criteria.

Jennifer Keiser asked if the one-stop center in the north is similar to the one in the south.

Milt Stewart said Workforce Connections and Nevadaworks effectively provide the same services. The one-stops are different in southern Nevada – there are more of them and DETR does not have as many seats.

Nancy Olsen asked about the level of services at the one-stop, for example, the difference between the intensive services vs. other services.

Milt Stewart, there are multiple levels of services in the one-stop system. These include basic self-services like access to EmployNV to post resumes. The next level is staff-assisted services which include enrollment in title programs, staff-assisted job search, resume writing. At the training level, there is on-the-job training, apprenticeship, occupational skills training, etc.

Nancy Olsen asked of the services levels indicated in the matrix, what level of services those individuals received.

Milt Stewart said those participants were fully enrolled Title I participants, which means they received at least the individualized services but also training services.

Ann Silver asked if Milt Stewart if he could provide the Nevadaworks budget to the subcommittee.

Milt Stewart said yes and will deliver it in the near future.

Larry Fagerhaug thanked Milt Stewart for this information and commented on the challenges of this subcommittee's work.

9. PUBLIC COMMENTS NOTICE (SECOND)

Chair Stanley read the statement into the record: “Members of the public are invited to comment at this time; however no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. In my discretion, in the interest of time, public comment will be limited to three minutes per person.” She invited comments from Carson City, Las Vegas, or on the telephone.

There were no comments.

10. ADJOURNMENT – The December 2, 2020 meeting was adjourned.

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting on the Internet at:

OWINN’s Public Meetings website - <http://owinn.nv.gov/GWDB/Performance and Reporting Subcommittee Meetings/> and Nevada’s Public Notice website at <https://notice.nv.gov/>, as required by NRS 232.2175.

Supporting public material provided to Committee members for this meeting is posted on OWINN’s Web site at <http://owinn.nv.gov/GWDB/ Performance and Reporting Subcommittee Meeting> and may be requested from the Executive Director’s Office at 555 E. Washington Ave, Las Vegas, Nevada or call (702) 486-8080.