

**STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD**

EXECUTIVE COMMITTEE

Wednesday, September 16, 2020 - 2:00 p.m.

**Teleconference Only
1-888-363-4735
Access code 9319340**

MINUTES OF MEETING

Present: William "Larry" Fagerhaug (Chair), Hugh Anderson, Ryan Cordia, Robert Cunningham, Jim New, Elisa Cafferta

Absent: Bill Stanley, Ann Silver, Commissioner Marilyn Kirkpatrick

Also present: Andres Feijoo, (OWINN) Joan Finlay (OWINN), Lynda Parven

1. CALL TO ORDER - OPENING REMARKS

Chair Fagerhaug called the meeting to order and welcomed participants.

2. ROLL CALL - CONFIRMATION OF A QUORUM

Per direction from Chair Fagerhaug, **Andres Feijoo** took roll call and confirmed the presence of a quorum.

3. VERIFICATION OF PUBLIC NOTICE POSTING

Mr. Feijoo affirmed that the agenda and notice of the Governor's Workforce Development Board (GWDB) meeting on September 16, 2020, was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.

4. FIRST PUBLIC COMMENT(S) NOTICE

Chair Fagerhaug read the notice into the record as follows: "Members of the public are invited to comment at this time; however, no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. At my discretion, in the interest of time, public comments will be limited to three minutes per person." Please clearly state and spell your full name for the Record.

Chair Fagerhaug invited comments. There were none.

5. *FOR POSSIBLE ACTION - Approval of GWDB Executive Committee's June 24, 2020 meeting minutes

Chair Fagerhaug called for comments/changes to June 24, 2020 draft minutes of the Executive Committee. There were no changes. **It was moved by Robert Cunningham and seconded by Hugh Anderson to approve June 24, 2020, minutes of the Executive Committee as presented.**

6. DISCUSSION/INFORMATIONAL ONLY – Possible Retreat and Future Training

Mr. Andres Feijoo, Policy Analyst, OWINN, informed everyone that they have applied for some WIOA grant funds. They are just proposed, not approved at this time. A few highlights are: they have dilatation, they are the state elections agency to apply for WIOA funds. The first grant funding request is for business engagement strategic training to lay the groundwork to build an effective business engagement strategy for the workforce system. The second request is for individual education training modules.

Chair Fagerhaug commented on feeling positive about the proposals.

Mr. Anderson asked if prior retreats were facilitated by outside facilitators or if they were done internally and how they were conducted that he found productive.

Chair Fagerhaug responded that in the past they garnered resources from the National Governor's Association (NGA), who came out as part of what they do for workforce development boards.

Mr. Feijoo stated that he does have a good relationship with NGA, but that they work around the entire US, so they would have had to of been engaged early. He also stated that other organizations could be helpful; National Association of State Workforce Boards.

Mr. New commented that he has participated in two retreats with NGA and that they were effective. He felt he came away with a lot more knowledge and understanding of their role. He has concerns with having the retreats and then only holding quarterly meetings which makes a learning curve because they will lose track of it.

Chair Fagerhaug thanked Mr. New and asked if there were any other comments.

Mr. Anderson stated that he agrees with what Mr. New had said about only meeting four times a year, there's only so much that can be done then.

Chair Fagerhaug posed the following question to Mr. Anderson and Mr. New, "What specific ideas or what specific focus areas could we pay attention to?"

Mr. New responded that he agrees with **Chair Fagerhaug** in narrowing down a specific focus area. He believes right now it should be getting Nevada back to work.

Mr. Feijoo said he thinks they need to agree on what things this board can do and can't do.

Chair Fagerhaug and Mr. Anderson agreed.

Mr. Anderson mentions that he thinks one of the critical components of the retreat would be a very serious self-examination for what they've done well in the past and today, and what they've done that needs improvement.

7. **DISCUSSION/INFORMATIONAL ONLY – Recruitment of New GWDB Members**

Chair Fagerhaug stated that there was currently no OWINN director so submissions for appointment would have to be on temporary hold until there is a director in place. He does want to discuss ways to recruit potential new members for open positions in the business

and workforce labor subgroups. He said there are currently six openings for business representatives and one for the workforce labor categories.

Mr. Feijoo said he believes there is one application on one of the state websites. He said he agrees with **Chair Fagerhaug** that the best way to find people is to be referred to them. He said their last director did submit some names, but they haven't heard the status of those yet.

Mr. Anderson thinks that there should be a summary of roles and responsibilities laid out when recruiting to show candidates what is expected of them as part of an active board.

Chair Fagerhaug stated that he would work on that and that it was a great idea. He then asked what the subcommittees are going to be; supplanting the industry sector councils, is their room for both organizations to exist, and what is the role of the industry sector councils that might be different.

Mr. Feijoo responded that what they do is prove the various certificates and potentials that appear on the industry-recognized list. They also provide summaries of what's happening in various industries throughout the state. He said the subcommittees have different focus areas, but they can feed off each other.

8. DISCUSSION/INFORMATION ONLY -- Topics for October 2020 GWDB Meeting

Chair Fagerhaug asked if there were any ideas for the agenda, what kind of things they like to hear about, and asked Mr. Feijoo if he has a summary of what is on the agenda already.

Mr. Feijoo said there are a couple of items that will be on the agenda for sure. One is to have comments for the state economic report before the end, so folks are more engaged because by the end everyone is starting to wear off. They are also going to have the 2021 meeting dates that are up for approval. The last thing is local board reports, Mr. Feijoo is going to try to get updates from the title programs. He asked about waivers coming back and if anyone could recall that.

Chair Fagerhaug asked what the purpose was for having the waivers come back; if they were approved.

Mr. Feijoo said they are approved and wanted to ask about the request however Irene Bustamante from the workforce was not on the call. He plans to look into that. Another item they just launched is called the Lifework Site; a work-based learning hub in the state.

Chair Fagerhaug asked if there would be an opportunity to review the subcommittee structure. **Mr. Feijoo** answered that it could be done.

Mr. New asked if there could be a presentation of what they're seeing in trying to work with industries looking forward.

Chair Fagerhaug Welcome Elisa Cafferata from the Department of Employment Training and Rehabilitation and ask if she would say a few words to the Board.

Ms. Cafferta says she is a long time Nevadan and has been with the state going on a year. Before the state, she was with government relations in healthcare. She is the acting director for DETR. She worked with Ethan Clift Jennings on the blockchain legislation for the past two legislative sessions, so she has this area of expertise.

9. PUBLIC COMMENTS NOTICE (SECOND)

Chair Fagerhaug read the statement into the record: “Members of the public are invited to comment at this time; however no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. In my discretion, in the interest of time, public comment will be limited to three minutes per person.” Please clearly state and spell your full name for the Record.

Chair Fagerhaug invited comments. Comments were made by Adrian Berman

Ms. Berman introduced himself as a Nevadan going on two years. He was previously from New York and has 27 years of workforce development experience. He stated that Adres Feijoo is a wealth of information and a great person to hear from. He wanted to comment on the business engagement part of the retreats because he is familiar with it already. He believes that employers need to advertise since only 11% of them have been as seen with the tremendous amount of unemployment being reported recently. He goes on to discuss what kind of system is used to track their information and if it is jointly entered with other state workforce agencies. He said that New York had a very robust, active professional engagement team who did large and small job fair support, customized events, tabling, outreach to employers, explaining no-cost services to employers, explain that you have a sense of the location of people who are recently dislocated from the label market and come with skills to offer. He then talked about people considering moving to Nevada now after the wildfires on the Westcoast and industries coming here left and right so having a retreat he thinks it will have a large effect on the unemployment rates.

10. ADJOURNMENT

The September 16th, 2020 meeting was adjourned.

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting on the Internet at:

http://owinn.nv.gov/GWDB/GWDB_Workforce_Meetings/ and
[Nevada’s Public Notice website at https://notice.nv.gov/](https://notice.nv.gov/), as required by NRS 232.2175.

Supporting public material provided to Committee members for this meeting is posted on OWINN’s Website at http://owinn.nv.gov/GWDB/GWDB_Workforce_Meetings/ may be requested from the Executive Director’s Office at 555 E. Washington Ave. Ste. 4900, Las Vegas, Nevada 89101; or call (702) 486-8080.