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STEVE SISOLAK
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LARRY FAGERHAUG
CHAIR

The meeting is subject to the provisions of the Nevada Open Meeting Law – [NRS 241.020](#)

PUBLIC ENTITY:	Governor's Workforce Development Board's (GWDB) <i>Strategic Planning Subcommittee</i>
DATE AND TIME:	Tuesday, March 9, 2021, at 1:00 PM
LOCATION:	TELECONFERENCE ONLY
<u>TELECONFERENCE:</u>	+ 1 669 900 6833 Meeting ID: 862 1557 6324

Below is an agenda of all items to be considered. **Action may be taken on items noted **FOR POSSIBLE ACTION*.** Items on the agenda may be taken out of order presented; items may be combined for consideration by the public body; and, items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

MEETING MINUTES

1. CALL TO ORDER - OPENING REMARKS	<i>Nancy Olsen</i> Subcommittee Chair
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Chair Olsen: Welcome subcommittee members and members of the public to this March 9th, 2021 Governor's Workforce Development Board Strategic Planning Subcommittee Meeting. For the record, my name is Nancy Olsen, chair of the Strategic Planning Subcommittee.

2. ROLL CALL- CONFIRMATION OF QUORUM	<i>Andres J. Feijoo</i> Policy Analyst, OWINN
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Chair Olsen: Andres, will you please roll call, confirm a quorum, and verify posting?

Andres Feijoo: Thank you very much, Madam Chair. At this time, when I say your name, please say here present. Nancy Olsen?

Chair Olsen: Here.

Andres Feijoo: Bill Stanley? [Inaudible]. Ann Silver?

Ann Silver: Here.

Andres Feijoo: Aaron West? Jenny Casselman?

Jenny Casselman: Here.

Andres Feijoo: Craig Statucki? Jaime Cruz?

Jaime Cruz: Here.

Andres Feijoo: John Thurman?

John Thurman: Here.

Andres Feijoo: Ryan Cordia?

Ryan Cordia: Here.

Andres Feijoo: Mechelle Merrill? Craig von Collenberg?

Craig von Collenberg: Here.

Andres Feijoo: Larry Fagerhaug?

Larry Fagerhaug: Here.

Andres Feijoo: Madam Chair, Andres Feijoo, Governor's Office Workforce Innovation, for the record, hereby affirmed that this March 9th, 2021, Governor's Workforce Development Board Strategic Planning Subcommittee Meeting has reached the quorum.

3. VERIFICATION OF PUBLIC POSTING	<i>Andres J. Feijoo</i> Policy Analyst, OWINN
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Andres Feijoo: I further affirm that the general notice for this meeting is properly posted pursuant to the Nevada's open meeting law NRS 241.020.

4. FIRST PUBLIC COMMENT(S)

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and

properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

Chair Olsen: Thank you. Nancy Olsen for the record. Now, continuing on-before I do, I would kindly request that anyone who speaks today identify yourselves for the record. Continuing on to agenda item number four, Public Comments. Members of the public are invited to provide comments at this time. No action may be taken on any matters during public comments until the matter itself has been included on an agenda as an item for possible action. Did we have any public comments? Hearing none.

<p>5. *FOR POSSIBLE ACTION* Recommendations for Work Group Members</p>	<p><i>Nancy Olsen</i> Subcommittee Chair</p>
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Chair Olsen: We will move on to agenda item number five. And this is for possible action, but I don't expect that we will need a vote on this. What I'd like to do is go ahead and ask the committee members for input on suggesting members of the two workgroups in question. You might remember the workgroups are customer flow and common processes and data and accountability. So, I would like to get suggested workgroup members for those two groups. I currently have a representative from the HHS, Department of Welfare and Supportive Services, DWSS, representing-one person representing SNAP E&T, one person representing TANF, and someone representing the Office of New Americans. In addition to that, I have Ariana Florence [ph] from my office that will be representing Title II on the data and accountability workgroup. So, I would ask for any recommendations on workgroup members. And between Andres and I, we will reach out to those recommended workgroup members to hopefully get their consent and move forward with the workgroups meeting.

Jaime Cruz: Nancy, this is Jaime. I'll get started, we are [ph] Title I, which is the program or the funding stream that we oversee at Workforce Connections. I would volunteer one of our team members, Robbie Debuff [ph] to represent in the customer flow meetings and then another staff member for Workforce Connections, Brent Miller [ph] to represent us in the data accountability group.

Chair Olsen: Nancy Olsen for the record. Thank you, Jaime. I appreciate that and I have contact information for both of them.

John Thurman: John Thurman here. You can add my name to the customer flow portion of it. I'll check with Milt [ph] and see if he's got time to be on the data collection reporting.

Chair Olsen: Great. Thank you.

Craig von Collenberg: Madam Chair, Craig von Collenberg, just a thought Nancy, you're talking about data, I think it's a good idea to have either Dave Schmidt [ph] or Chris Robinson [ph] from theater on there if that sounds reasonable.

Chair Olsen: It certainly does. Nancy Olsen for the record. Craig, would you also recommend Zach [ph]?

Craig von Collenberg: Craig von Collenberg for the record. Yes, that's probably a good idea.

Chair Olsen: Any other suggestions? You can also feel free to email me suggestions I'll be trying to collect these within the next week or so to hopefully get the first workgroup meeting scheduled by at least the 1st of April. In addition to that, we will also have the core group that we spoke about with representatives from each of the core programs that will begin following the development of the workgroups and help to facilitate and take the information back from the workgroups to make the changes in the state plan to bring to the subcommittee prior to bringing to the full board. And just FYI, for the core group, we have Jaime and/or John representing Title I, Chris Nelson [ph] representing kind of a combination, I supposed, of Title I and III, I'll represent Title II. And Mechelle, who I don't believe is on the call today from Title IV, and have to double check on TANF. I can't remember who we ended up with. Any further discussion? Again, if you have recommendations, please e-mail me those recommendations. Jaime and John, you may want to have somebody represent the Title I provider as well as someone from your office.

Jaime Cruz: This is Jaime for the record. Nancy, if that's suggested, we can definitely do that as well.

Chair Olsen: I'll leave that up to you to email me if you decided that's the way to go. Thank you.

<p>6. *FOR POSSIBLE ACTION Hiring of State Plan Coordinator</p>	<p><i>Nancy Olsen</i> Subcommittee Chair</p>
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Chair Olsen: Moving on to agenda item number six. In the last meeting, we discussed the possible hiring of a state plan coordinator under contract. The question now is do we want to move forward on that or do we want [inaudible] and try to have that approached towards the whole state plan that will be revised for 2024? The plan for the revisions for 2022 was to really target some of the areas that we can focus on and that we think are most urgent. So that lessened the requirement for us, the work that's involved. So, with that in mind, we need to look at do we want to move forward with hiring a state plan coordinator under contract or do we want to hold off and hire someone under contract for the full plan revision that will be due 2024.

Ann Silver: This is Ann Silver. Nancy, I must have missed the last conversation. To whom with this potential new position report?

Chair Olsen: Nancy Olsen for the record. It depends on how the hiring took place. There would be some difficulties on, yes, at the state level getting a contract through is very difficult and very time consuming. So, one of the things we spoke about during the last meeting was that Workforce Connection had mentioned. Jaime had mentioned that they did have some funds available that might be able to be used for state plan coordination. So, it would depend on where those funds came from and how that contract was determined.

John Thurman: This is John Thurman for the record. I don't know if this is even a possibility because of the timeframe in which the money would need to be expended, but I do know that there is-I don't know how much, but I do know there's some governors reserve or rapid response funding that will be nearing the end of its life come June 30. So, I'm not sure exactly how that would work. If you're talking of contract, just don't go beyond June 30, but there might be some funds there. You need more FM in that discussion than me, but I just know that there might be something there if there's a way to justify the expenditure before the end of June.

Chair Olsen: Nancy Olsen for the record. And I think that the expenditure itself having some start before then might make sense, that it certainly would not end by then.

Ann Silver: Ann Silver for the record. Nancy, or maybe anyone who can answer this, we have not had a contractor in the past. Who was responsible for putting this together previously?

Chair Olsen: Nancy Olsen for the record. You're correct. We have not had a contractor in the past. And I think that's one of the reasons why we've ended up with a kind of a hodgepodge in the state plan in some respects as far as having it flow together between systems. In the past the first original plan in 2016, there was a core group that worked on that plan. And then, I believe, Chris Nelson primarily was the one that did the work in putting all that together. And then this last round in both 2018 and 2020, I think pretty much carry the ball in putting it together after getting input from the core programs, but it was bits and pieces from what I could tell as far as the input from the core programs.

Ann Silver: This is Ann Silver for the record. Just my own take on this. It would seem that there are enough people involved among all of us and every agency that's represented to put together the plan without spending money to hire someone to put it together. It seems to me like it's part of our obligation to get it done.

Chair Olsen: Nancy Olsen for the record. And I agree with that as far as the input and reviewing and things like that. But when it comes to the actual putting the organization of it and putting the document together, you really have to have someone that's taking the pieces and putting them together. And what we've had in the last few years, no one has really had the time to do it justice. So that was our concern in the earlier conversations.

Ann Silver: Ann Silver for the record again. Shouldn't this be something perhaps the full board discusses given the fact we're not clear on the funding mechanism and undersecure feeling over burden by it, that would be the time to let us know. I don't feel comfortable today voting on hiring a contractor.

Larry Fagerhaug: Larry Fagerhaug for the record. I would agree with Ann. I'm not sure. Andres, you might be able to add something to this conversation. I'm not sure the subcommittee has the, I'll say, the accountability to make this kind of decision. It sounds like something that needs to come to the full board.

John Thurman: John Thurman for the record. I agree with what Ann and Larry has said. I think if we took action item, it would be more of a recommendation back to the full board. I do think that you then have the next challenge ahead of you, is where does that funding come from in as much the board itself doesn't have a budget that it oversees. So, it would have to come out at some other piece of that funding structure or one of the titles or whatever. So, I think at this point for this committee, whether we recommend or don't recommend is really the only question we can take up. Beyond that, it will get more complicated in a hurry.

Craig von Collenberg: This is Craig von Collenberg for the record. John, I think you're absolutely right. The subcommittees don't have the authority to make that call, but they do definitely have the authority to make a recommendation to the full board. And I think that's the direction that this needs to go, either you're going to make the recommendation or not. That's where it really comes down to. As far as funding goes, I think we had a pretty robust discussion around that last time. Just with the nature of what this contractor will be doing, it seems that having the local board picking that up if they're able would probably be the way to go just for the flexibility that's offered there because trying to use governors reserve funding for this would be

very restrictive and make it very difficult to make out and we just wouldn't be able to move fast enough, I don't think.

Ann Silver: Ann Silver for the record. I'll just again say that to John's point, the funding is the real issue and where it would come from, but I would think among the hundred or so of us that are involved on these calls, on the Workforce board, the only recommendation I'd be comfortable making is with the full board to discuss if we should and how we would fund a contractor, and I would also ask who else might volunteer among all of us to assist with the project rather than hiring someone.

Larry Fagerhaug: This is Larry Fagerhaug for the record. Ann, I agree. And beyond the funding, any recommendation that would come to the full board, I would like to see a little bit more of a justification for this position. I'm not sure I'm clear on why we need to hire a coordinator to pull a plan together when we haven't done that before. Nancy, I understand what you're saying the current state plan is, as kindly as you addressed it, you said it's kind of a hodgepodge. Well does it take a hired coordinator to pull that together? I just need to know more about the justification for hiring a person to do this.

Ann Silver: Ann Silver for the record. Larry, to your point, I think the fact that it is such a hodgepodge, something we're all working on as members of the board to try to dig through and come out on the other side where there's more collaboration and coordination and a better understanding of the many facets of workforce development. So, I think this request or this recommendation precedes the results of the subcommittee's and what we determine as a workforce board and that was the whole purpose of all these subcommittees. I think Nancy's term is a correct word. It is a bit of a hodgepodge. And I'm not sure that a contractor would resolve that real issue, which is what we've been studying for the last several months.

Jaime Cruz: This is Jaime Cruz for the record. I have to jump off, but Irene is going to stay on representing Workforce Connections. I only had one thing that wasn't mentioned yet but was mentioned in our last meeting on this topic. It was brought up that the Governor had submitted a budget to move the office of OWINN back into DETR at that time. And so, that would resemble what happened almost four years ago or more when DETR, and the personnel that DETR has available, which is a lot greater than, of course, OWINN, they could handle this administrative task, which is compiling a bunch of documents coming from a bunch of people. That is the need. That's the logistical need that I think Nancy is trying to describe that I'm sure I don't have time for. I'm sure Ann Silver doesn't have time for. So, that's the lead. But again, the only thing I'll add as I leave is now, there's a newest bill in the legislature that suggested that OWINN be moved to GOED. All I'm saying is that we really don't know where OWINN is going to be and that really is probably going to be a big factor in how and when this plan is developed. So, with that, have a great rest of the meeting. I've got to do a press release.

Chair Olsen: Thank you, Jaime. Nancy Olsen for the record. I should point out that this conversation did start prior to the bill that went forward on moving OWINN back into DETR and this new bill that Jaime just mentioned is news to me. I haven't heard that. So, there's yet another possibility there. That could make a significant difference. But I think the concern is that we've had a long compliance document and not a true strategic plan. And so, I firmly believe it takes a lot more than time than what I had or that many others have to accomplish that. So, that's where the idea of having a contractor came. It also has been done in other states. So, that was one of the things as well, was looking at other states' examples of state plans and the use of a contractor to help coordinate that process and pull it all together. So, it's clear from the conversation that certainly for this first targeted revision of the state plan, we're not looking at a timely resolution as far as hiring someone or not hiring someone. So, I guess what I would think, this hopefully could be on the agenda for the full board as at least on a discussion item to start.

Larry Fagerhaug: Nancy, this is Larry Fagerhaug for the record. I would suggest that we bring it to the full board for discussion. And to take action at this point, it seems a little premature when we don't know where OWINN is going to land.

Chair Olsen: I agree.

Jenny Casselman: Jenny Casselman for the record. The potential for OWINN to move to GOED that's some new legislation that was just dropped. But one of the things that we talked about in our last subcommittee meeting was waiting to see potentially helping shake up in this legislative session in the way that we understand what OWINN's resources are and then how we as members of the Governor's Workforce Development Board work together to accomplish this particular task. And there's just some unknowns in terms of resources, whether that's funding stream and/or actual internal resources with experts to help with this along with us as volunteers, too.

Chair Olsen: Nancy Olsen for the record. I agree, especially when we're looking at the targeted revisions that this first round would have, it is a little bit manageable and that was one of the reasons why this subcommittee ended up focusing in, was that it was a little bit more manageable to focus in on the goals, the measurements in the data and accountability. So, with that, I think we can go ahead and table agenda item number six.

<p>7. *FOR POSSIBLE ACTION Scheduling Future Meetings</p>	<p><i>Nancy Olsen</i> Subcommittee Chair</p>
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Chair Olsen: Moving on to agenda item number seven, has to do with scheduling future meetings. And with the workgroups getting geared up and getting developed and hopefully starting to meet by the first of April, I'm thinking that this group would not necessarily need to meet until after those workgroups have had a chance to start their work. So, would people be amenable to holding off until probably a May or even June date for our next subcommittee meeting?

John Thurman: Nancy, for the record, John Thurman. Does that timeline back into our due date okay?

Chair Olsen: Nancy Olsen for the record. Our due date, working backwards, we looked at having a draft by October. So, I believe so. And that would be insane that this subcommittee would not meet for a couple months. We are not talking about the core group. So, John, you're not off the hook. The core group that we talked about as far as really taking the workgroup product and putting it into the state plan we would need to meet probably in April, certainly in May. So, with that said, I believe that we are looking at this group, and I'll be in touch as far as the workgroups and their schedule, but I'm thinking the middle of May to first of June for our next meeting, and hopefully, we'll have the beginnings of input for you to take a look at at that point in time. The schedule that we put together for the workgroups included them submitting to the core group by June, I believe, and then the core group being able to bring back to the subcommittee in July or August with the subcommittee then taking those recommendations to the full board by October. Any discussion or any questions about that? I doubt any others are going to be too crushed to not be meeting on a monthly basis for a couple of months.

Ann Silver: This is Ann Silver for the record. Nancy, I think that sounds fine.

Chair Olsen: Thank you. Before moving on, I would request that any member of the subcommittee who arrived late after roll call, identify yourselves so Andres can mark you as present.

Aaron West: This is Aaron West. I think I missed roll call. Good to see everybody though.

Chair Olsen: Thank you, Aaron.

Andres Feijoo: Yes, you are accounted.

8. SECOND PUBLIC COMMENT(S)

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

Chair Olsen: Okay. And moving on to agenda item number eight, members of the public are invited for final comments. Are there any final comments? Hearing no further comments.

9. ADJOURNMENT

Chair Olsen: I hereby move to adjourn this meeting. And we went long the last meeting, so this time you get time back. Thank you all.

Governor’s Workforce Development Board’s Strategic Planning Subcommittee Members			
<p>Bill Stanley Workforce /Labor – Clark County So. Nevada Building & Construction Trades Council</p>	<p>Ann Silver Business – Reno CEO – Chamber of Commerce</p>	<p>Nancy Olsen - Chair Workforce/Labor – Clark County Nevada Adult Education Program</p>	<p>Aaron West Workforce/Labor – Washoe County CEO, Nevada Builders Alliance</p>
<p>Jenny Casselman Deputy Director – DETR</p>	<p>Craig Statucki Non-Board Member Office of Career Readiness, Adult Learning & Education Options</p>	<p>Jaime Cruz Non-Board Member Workforce Connections</p>	<p>John Thurman Non-Board Member Nevadaworks</p>
<p>Ryan Cordia Workforce/Labor – Clark County Southeast Career Technical Academy</p>	<p>Mechelle Merrill Non-Board Member Deputy Director – DETR Vocational Rehabilitation</p>	<p>Craig von Collenberg Non-Board Member Nevada System of Higher Education</p>	<p>William Fagerhaug – Ex- Officio Business – Carson City Carson Tahoe Health</p>

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Governor Sisolak's Directive 006: As per Governor Sisolak's Declaration of Emergency Directive 006, issued on March 22, 2020, which was extended by Direction 029 Section 4, certain provisions of Nevada's open meeting law contained within NRS Chapter 241 have been suspended due to Nevada's state of emergency. Directive 006 states:

1. The requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended.
2. If a public body holds a meeting by means of teleconference or videoconference and a physical location where members of the public can attend is not provided, the public body must provide a means for the public to provide public comment, and post that means on the public notice agenda posted in accordance with NRS 241.020. Public comment options may include, without limitation, telephonic, or email comments.
3. The requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada are suspended. Public bodies must still comply with the requirements in NRS241.020(4)(b) and NRS 241.020(4)(c) that public notice agendas be posted to Nevada's notice website and the public body's website if it maintains one along with providing a copy to any person who has requested one via U.S. mail or electronic mail.
4. The requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings is suspended.
5. If a public body holds a meeting and does not provide a physical location where supporting material is available to the public, the public body must provide on its public notice agenda the name and contact information for the person designated by the public body from whom a member of the public may request supporting material electronically and must post supporting material to the public body's website if it maintains one.
6. A public body that holds a meeting pursuant to this Executive Order must ensure that any party entitled to or required to appear before it shall be able to do so through remote means and fully able to participate in the agenda items that pertain to them.

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Supporting public material provided to Committee members for this meeting is posted on OWINN's Website at http://owinn.nv.gov/GWDB/GWDB_Workforce_Meetings/ may be requested from the Executive Director's Office at 555 E. Washington Ave. Ste. 4900, Las Vegas, Nevada 89101; or call (702) 486-8080; ***on or before the close of business on Wednesday, March 3rd, 2021***
