

STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD

Thursday, April 19, 2018 – 2:00 p.m.

**Grant Sawyer Building
555 East Washington Avenue
Legislative Counsel Bureau – Conference Room 4412
Las Vegas, NV 89101**

Alternate Location: Some members of the board may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference conducted at the following location:

**Legislative Counsel Bureau
401 South Carson St., Conference Room 3137
Carson City, NV 89701**

**Teleconference:
1-888-363-4735 Access Code 9319340**

MINUTES OF MEETING

Present: Dr. Luther Mack, Jr., Debbie Banko, Joseph Riney, Stewart "Mac" Bybee, Jo Cato, Ryan Cordia, Jolene Dalluhn, William "Larry" Fagerhaug, Steve Fisher, Assemblyman Tyrone Thompson, (by phone), Shelley Hendren, Horacio Lopez, Kristine Nelson, Jim New, Dr. Alan Walker, Ann Silver, Don Soderberg, William "Bill" Stanley, Kris Wells, Aaron West, Manny Lamarre, Commissioner Marilyn Kirkpatrick, Cory Hunt, Councilman Oscar Delgado, Victor WoWo, Hannah Pence, (by phone),

Absent: William "Bill" Welch, Chad Hirschi, Dave Ellis, Larry Harvey, Senator Pat Spearman,

Also present: Joan Finlay (OWINN), Andres Feijoo (OWINN), Jaime Cruz (Workforce Connections), Rosa Mendez (DETR), Janice John, (DETR), Sheena Mitchell (City of Las Vegas), Leslie Estrada (City of Las Vegas), Shanya Espas (City of Las Vegas), Irene Bustamante-Adams (Workforce Connections), Kris Nelson (GWDB | NDE), David Schmidt (DETR), Connie Lucido (Grant Office), Milt Stewart (Nevadaworks), John Thurman (Nevadaworks), Beth Wicks (Nevadaworks), Nancy Olsen (NDE), Brian Prather, (Operating Engineers Local 3 JAC), John Kucera (LCB Fiscal), Kris Wells (AT & T), Denise Castle (JOIN, Inc.), Jennifer McEntee (DETR),

1. OPENING REMARKS

Dr. Luther Mack Jr. Chair called the meeting to order, welcomed participants.

2. ROLL CALL - CONFIRMATION OF A QUORUM

Per direction from Chair Mack, **Andres Feijoo** took roll call and confirmed the presence of a quorum.

3. VERIFICATION OF PUBLIC NOTICE POSTING

Andres Feijoo affirmed that the agenda and notice of the Governor's Workforce Development Board meeting on April 19, 2018, was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.

4. **FIRST PUBLIC COMMENT(S) NOTICE**

Chair Mack read the notice into the record as follows: “Members of the public are invited to comment at this time; however, no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. At my discretion, in the interest of time, public comments will be limited to three minutes per person.”

Kerry Pope, Director, Career & Technical Education, Clark County School District, stated that the District is reinvigorating its joint technical skills committees. Craig Brockett will be managing these for the District Office. They will be working with OWINN to ensure students have opportunities for job shadowing, internships, and apprenticeships to serve both employers in Clark County as well as the students. They will be looking for volunteers to serve on boards.

5. ***APPROVAL OF MINUTES**

Chair Mack called for a motion to approve the January 17, 2018 draft minutes of the Board. **Kristine Nelson** made corrections to Section 8, page 2.

It was moved by Ryan Cordia and seconded by William Stanley to approve the January 17, 2018 draft minutes as amended. Motion carried.

6. **DISCUSSION/INFORMATION ONLY – WIOA State Plan Modification Plan Overview**

Manny Lamarre, Executive Director, Governor’s Office of Workforce Innovation (OWINN) stated that one of the key responsibilities of all state workforce boards is approving the WIOA State Plan. It is a requirement of the Department of Labor. Every two years, State Plan modifications must be submitted. The expectation is that these modifications reflect implementation of WIOA and will improve areas of the Plan impacted by any changes in regulations, guidance or changes in circumstances since the original State Plan was submitted in 2016. The purpose of this meeting is a review of the modifications. He reviewed changes to labor market information.

Aaron West referred to pages 13-15 and noted that construction is the highest growth industry in the State. In looking at in-demand industries and occupations, construction is not included. He stated he would hate to see the demand reflected as diminished when the demand is so significant, with approximately 130,000 construction workers needed in the next five years. **Mr. Lamarre** noted that the specific changes to the labor market were made from the Research & Analysis Division. For in-demand occupations, construction is represented with a construction sector council. As it relates specifically to page 13, page 13 does not include all occupations and is not intended to include them all.

Commissioner Marilyn Kirkpatrick commented that much emphasis is placed on existing demand, however, for the long term, in-demand, they will have to continue to work towards engineering and other sectors to keep driving construction. She does not see it diminishing. **Mr. Lamarre** added that there are ongoing emphasis and support for the construction industry via a variety of strategies.

Kristine Nelson referred to page 15, the list of industry sector councils. On page 16, there is a bullet point after Tourism, Gaming & Entertainment. She inquired as to whether the bullet point is intended for the eighth sector council, which would be construction. **Mr. Lamarre** confirmed this and thanked Ms. Nelson for catching that detail (likely an error).

7. ***WIOA STATE PLAN REVISIONS – WIOA Title I, Youth, Adult, Dislocated Workers**

Jaime Cruz, Executive Director, Workforce Connections reviewed changes beginning on page 75. The modifications do not represent a change in direction but highlight with greater specificity what

the local board intends to do in fulfilling its function identified in WIOA as conveners of the local system.

Ms. Kirkpatrick said there is a concern among the vocational workforce providers that they will lose opportunities to participate in this program. She inquired about impacts of the use of the HIPAA software regarding providers. **Mr. Cruz** said it would not affect training providers. The software will assist career coaches or service providers to connect with customers via remote software.

Shelley Hendren referred to the last paragraph wherein it states that existing Job Connect offices will be transitioning into comprehensive centers. She asked whether this refers to affiliate sites or truly comprehensive centers. **Mr. Cruz** said based on a suggestion by Director Soderberg in a letter to DOL; there is the possibility that certain Job Connection locations (with the right mix of services) have the potential of becoming additional comprehensive centers.

Assemblyman Tyrone Thompson addressed access points. He asked what types of locations are sought after in terms of the one-stop shops and whether the mapping is being used to determine gaps. **Mr. Cruz** stated that the goal is to be data-driven. If a library or a center location experiences challenges, a better location will be sought. The ongoing effort is to find locations with the greatest need.

It was moved by Marilyn Kirkpatrick and seconded by Jo Cato to approve revisions to WIOA Title I, Youth, Adult, Dislocated Workers. Motion carried.

8. *WIOA STATE PLAN REVISIONS – WIOA Title II, Adult Education

Nancy Olsen, Adult Education Program Supervisor, NDE explained that the Adult Education and Family Literacy Act portion of WIOA law involves work with individuals age 16 and older, who are not subject to mandatory attendance in order to gain skills necessary to become economically self-sufficient, gain employment, transition to post-secondary education, act as their children’s educator at home and participate in the educational development of their children, attain a secondary school diploma and to help immigrants and other English language learners. There are currently seven providers in the State with over 40 classroom locations. Last year, a majority of students entered the program unemployed. Approximately half the students entering unemployed gained employment following exit.

There are four relatively small revisions to Title II in the State Plan:

- Implementation of the College and Career Readiness (CCR) Standards statewide.
- A simple change in the certification regarding lobbying to update the authorizing signature.
- Required response to the General Education Provisions Act to address how to have local programs respond in assuring they have equitable access to participation in the program by both students and staff, regardless of barriers.
- Updating the performance targets going forward.

It was moved by Marilyn Kirkpatrick and seconded by Bill Stanley to approve revisions to WIOA Title II, Adult Education. Motion carried.

9. *WIOA STATE PLAN REVISIONS – WIOA Title III, Wagner-Peyser

Lynda Parven, Deputy Administrator, Employment Security Division, DETR, stated that most changes for Title III, as well as those under Title I under their purview were grammatical changes as well as changes to the name of its management information system to Employ NV. Page 44, corrects the data to reflect the current performance numbers for the WIOA Title I funding stream. Page 45 makes similar changes for the Wagner-Peyser Program. There is an error in the last sentence on page 45. The total number served, excluding self-service should be 57,530 for a total cost per participant

of \$111.00. On page 105, the change reflects the system decision for employer penetration and repeat business customer rate as the chief performance indicator to be used to measure services to businesses. Pages 142 and 143 reflect an update to the Rapid Response Program. The last changes are in Appendix I, which include performance goals for core programs for Title I and Title III. There is a note indicating the negotiations with the Department of Labor have not yet occurred.

It was moved by Don Soderberg and seconded by Jo Cato to approve revisions to WIOA Title III, Wagner-Peyser. Motion carried.

10. *WIOA STATE PLAN REVISIONS – WIOA Title IV, Vocational Rehabilitation

Shelley Hendren, Administrator, Rehabilitation Division, DETR stated that Title IV is the State's vocational rehabilitation program. The federal oversight agency is the Federal Department of Education. For the two-year modification period, Title IV was required to update nearly all of its sections of the Unified State Plan. The changes are significant, however, do not represent programmatic changes. She addressed what she identified as the most important sections to highlight. Pages 210 through 213 address a new third-party cooperative arrangement established with the University of Nevada Las Vegas. UNLV provides counseling and psychological services for participants with mental health disabilities. Pages 220 and 221 addresses the focus and mandates for service to students. This section is updated to include collaborations with agencies that are serving out-of-school youth statewide. It also includes information regarding the collaboration with the Youth Technical Assistance Center with a focus on incarcerated and disadvantaged youth. Programs no longer operating were removed from the section.

Assemblyman Thompson referenced page 112 regarding the addition of UNLV. He asked why the College of Southern Nevada was not included. **Ms. Shelley Hendren** stated that the references are to specific contractual arrangements between the State's Vocation Rehabilitation Program and other government entities. There are some requirements around this, one being that it must be a government entity. The third-party cooperative arrangement allows that the other entity provide the match to pull down federal grant funds. There was previously a third-party cooperative arrangement with College of Southern Nevada for a year. However, the College chose to step back from the commitment.

Ms. Hendren referenced page 221, Section C-5. Pursuant to a change occurring in the last legislative session, they no longer have oversight for the State use program, Preferred Purchase, as per AB 483. The oversight moved to the purchasing division. Page 227 includes an update of Northern Nevada Transition Service to include 26 high schools and five counties. They added a paragraph regarding the collaboration with Lyon County School District on a pilot program with a technical assistance center.

Ms. Kirkpatrick asked for clarification on the current process regarding access to services. **Ms. Hendren** explained that anyone potentially eligible for services can always apply directly to Vocational Rehabilitation. There is a main office in Las Vegas and Reno as well as being co-located within all one-stop affiliate sites, the one-stop center in the south, and will be in the one being created in the North. Teams of rehabilitation counselors specifically work with transition students. There are also specialized programs such as third-party cooperatives. **Ms. Kirkpatrick** asked whether the student's IEP would refer them to the state agency when they reach a certain age. **Ms. Hendren** said the IEP only deals with service provisions within the school for the length of that person's time in school. **Ms. Kirkpatrick** noted that students could stay in school until the age of 22 if they have certain disabilities. It would seem that between the ages of 18 and 22, their IEP should begin to address this via career readiness and other programs. It would be worth asking Clark County School District why this is not currently being done.

Ms. Hendren addressed page 230 through 232; Section F. A pilot program had been conducted with Nevada Center for Excellence in Disability (on the campus of UNR) for customized employment. It was removed because it is now an established practice in the program and no longer a pilot. They

added their collaboration with Northern Nevada Adult Mental Health Services to provide mental health services to students and adults. This section addresses long-term supports for individuals who achieve employment, but may still need ongoing support. They have added information regarding supported employment and customized employment training provided to staff and partners. Pages 232 through 234, Section G-1 includes new information regarding efforts to provide pre-employment transition services to students and youth with disabilities. These come from the amendments to the Rehab Act, which are in Title IV of WIOA. There is a new mandate for those services (pre-employment transition services) to be delivered throughout the State. The section includes an update of new partnerships with employers in 2017. Page 240 adds the need for additional transition and supportive employment counselor positions over the next five years. They served pre-employment transition services to 221 students in Fiscal Year 2016 and to this date, nearly 3,000 students have been served. Pages 243 through 247 include the addition of entire new class specifications for rehabilitation counselors. Within DETR, they have created career ladders for individuals within the agency. They were also told through WIOA that their rehab counselors no longer had to have a master's degree. They now have Rehab Counselor IIIs, and the supervisors have masters degrees in rehab counseling. Rehab Counselor I and II require a bachelor's degree.

Mr. Horacio Lopez inquired as to the total budget amount. He noted that there are 139 positions and asked how many are located in Southern Nevada. **Ms. Hendren** stated that the typical expenditure each year is \$18 million for both programs, Vocational Rehabilitation and the Bureau of Services to the Blind. Counselors and staff are essentially split between Reno and Las Vegas. As vacancies open, positions are being moved to Las Vegas. Currently, they are co-located in all Job Connection locations with three being in Las Vegas. They are also located in the comprehensive one-stop on West Charleston as well as the main office located on West Charleston.

Ms. Hendren cited page 251, which filled in detail on the case file review by quality assurance, counselors and supervisors to ensure that those being served receive quality services, that documentation is appropriately recorded and that compliance is thorough. Pages 258 through 262 reflected changes as a result of the most recent statewide comprehensive needs assessment, which is mandated to occur every three years. Pages 268 and 270 Section L-1 included updates and identification of the most recent goals and performance indicators developed jointly with the Joint Rehabilitation Council. In general, the performance indicators represent approximately a ten percent increase from previous years. Pages 276 through 282 includes a more comprehensive look at these goals and includes the strategies utilized.

Mr. Cordia referenced goal one (page 269), increase the number of successful employment outcomes for Fiscal Year 2019 to at least 800. He asked for a percentage of successful outcomes. **Ms. Hendren** stated that last year, approximately 46 percent were successful versus cases closed for other reasons. In Fiscal Year 2017, there were 746 successful case closures.

Ms. Hendren addressed page 304. Their federal oversight agency asks them to set aside funding and make plans for innovation and expansion activities. In this section, they report on how these funds were spent based on the innovation and expansion activities that were identified in the previous Unified State Plan.

Mr. Lamarre noted that OWINN posted the changes for public comment on its website. It was also sent out to interested parties for review and comment.

Ms. Ann Silver stated that page 16 is the only place in the document where employers' employment needs are mentioned. It points out that those looking for work or to move up the career ladder are in desperate need of soft skills. She asked whether there is any provision in WIOA that enables funds to be allocated for the development of soft skills. From the Chamber of Commerce's perspective, among 1,500 employers, soft skills ranks highest in terms of inadequacies found when attempting to fill open positions. **Mr. Lamarre** stated that within the document, all of the titles provide insight or information on employer needs. In terms of soft skills specific to WIOA, it is addressed in various ways, via on-

the-job training, apprenticeships, and opportunities to gain work experience. These are all incorporated in various programs. WIOA does not specifically point to one aspect that organizations or Titles must follow per se. It is addressed in the much broader way. **Ms. Hendren** stated that the information came from DETR's research and analysis. In Title IV, they are collaborating with local colleges and universities to create a soft skills curriculum that is 20 hours one week with Great Basin. There is also a contract with the University of Nevada Reno and University of Nevada Las Vegas. It is based on the Department of Labor's Skills that Pay the Bills.

It was moved by Marilyn Kirkpatrick and seconded by Ryan Cordia to approve revisions to WIOA Title IV, Vocational Rehabilitation. Shelley Hendren abstained. Motion carried.

11. *REVISIONS TO GWDB BYLAWS

Mr. Lamarre reviewed that in January, the GWDB strategic planning retreat was held. He summarized a variety of key points that were articulated for the strategic planning retreat.

The strengths of the Board articulated during the retreat are as follows:

- Personal and professional diversity and talent of Board members
- Strong and effective Director of OWINN
- Role of Executive Committee in helping the full Board function
- Access Board members have to both government agencies and employers
- Alignment of the Board with key stakeholders
- Working under Governor Sandoval, who set a clear vision for the State and works with the Board, rather than against it

The weaknesses of the Board articulated during the retreat are as follows:

- The size of the Board membership is too big to be effective
- Lack of policy content available for discussion and robust discussion at Board meetings
- Lack of active engagement and dialogue among Board members meetings, resulting in rubberstamping policies
- Lack of clarity in decision-making authority
- Alternate year legislative sessions slow down policy changes that need to be made

Recommendations going forward articulated during the retreat are as follows:

- Setting attendance expectations for Board meetings for Board members
- Emphasizing Board members attend meetings in person, rather than over the phone
- Rotating Board meeting locations to other cities or sites throughout local programs
- Have the sector councils update the full Board
- Developing themes for Board members and continuing to focus on certain content
- More engagement with K-12 and higher education institutions
- Provide information on the funding for the workforce side

Mr. Lamarre encouraged Board members to respond to the survey they were provided. Board members are also encouraged to review the revised bylaws for a more robust discussion at the next meeting.

Top priorities identified by the Board during the retreat are as follows:

- Work with State agencies to maximize the drawdown of federal resources and coordinate on messaging to federal contacts
- Marketing the workforce development system better to increase public awareness of resources available

- Increase the number of clients using workforce development resources by setting targets for individuals moving through the system
- Having the Board engage more in work-based learning, on-the-job training, apprenticeships and transparency of funding allocations, including the outcomes of expenditures, as well as being more strategic in the focus of the purposeful meetings of the Board

Stewart “Mac” Bybee addressed attendance. While he agrees that Board members should attend two of the four meetings, the verbiage does not specifically state whether this pertains to a year-long period, biennium, term or another period. **Mr. Lamarre** said the intent was for the requirement to apply to a year and that this can be clarified more specifically. Terms are for three years. Board members may serve two consecutive three-year terms.

Ms. Kirkpatrick noted that the possibility of half-day meetings was also discussed during the retreat.

It was moved by Marilyn Kirkpatrick and seconded by Assemblyman Tyrone Thompson to table approval of the bylaws. Motion carried.

12. INFORMATIONAL ITEMS/REPORTS

A. Nevadaworks: Northern GWDB’s Quarterly Report and Updates

John Thurman, Nevadaworks, stated that much of the activity associated with Nevadaworks had been centered around the establishment of the comprehensive one-stop center in Reno. The Job Connect sites throughout Nevada are established as one-stop affiliate sites. Currently, demolition is in process. Framing completion is expected by the end of the week with an anticipated move-in date of mid to late May for the business services portion of the one-stop center and full completion of the center by mid-June.

Kristine Nelson referred to page 2 and noted that construction is not listed as one of the industry sectors. **Mr. Thurman** clarified that construction was just added, referring to the top of page 3.

B. Workforce Connections: Southern LWDB’s Quarterly Report and Updates

Mr. Cruz provided the report. They are busy with WIOA partners to create a more robust delivery system with collaboration. The report contains all the activities. He invited questions and comments.

Assemblyman Thompson referred to business engagement and asked Mr. Cruz to share information on the specific changes to be made with business engagement. He asked what will be done to fill the voids if it leaves their purview. **Mr. Cruz** stated that two weeks ago local elected officials decided to resolve a budgetary issue that was brought forth by the Department of Employment, Training & Rehabilitation. The business engagement function was being funded outside of the budget authority of 25 percent for Board operations. In order to move forward in compliance with budgetary authority, it was decided to not fund these functions outside the budgetary authority of 25 percent. Moving forward, they will assure that the business services are funded within “an allowable bucket” of the system. DETR, for example, allocates a great portion of the Wagner-Peyser Title III funds to serve business. There also pieces of the WIOA funding allocated to this. They will work closely with their partners to ensure that these services continue.

Mr. Stanley asked for insights into how Workforce Connection is currently working with partners and others to create opportunities for individuals who have been historically unrepresented and underserved in an existing apprenticeship program to prepare them for entry into established apprenticeship programs. **Mr. Cruz** stated that there is not a simple answer, but a long menu for this topic. Every contract awarded to a Title I service provider does include the expectation that clients access apprenticeships. Through the creation of OWINN and the Department of

Apprenticeship, there is now a more structured approach. It is still in the beginning changes, but he is optimistic that this will assist in assuring that apprenticeships be included as part of the millions of dollars funded by multiple service providers. In addition, there are structured approaches. For example, there was a contract specific to the concept of providing underprivileged populations opportunities in apprenticeship, specifically in trades and construction. The contract had the possibility to extend to four years. However, it was not extended, because the Programs Committee saw that the actual outcomes were not as expected after two years. As a local board, Workforce Connections has scheduled a series of strategic conversations between committee members, program members, Board members and local elected officials. One of the topics is how funding will support the exposure to apprenticeship opportunities.

Mr. Stanley referred to two programs. The Apprenticeship Readiness Program, which was being funded at Nevada Partners has not been renewed. The program for Youth Build was not extended. These programs specifically served those communities that have been underrepresented and underserved in the construction industry specifically. As initiatives move forward, it is important to keep an eye on funding sources that build the credentials necessary for individuals to be placed and successful in apprenticeships.

C. DETR's Research and Analysis Bureau: Economic Updates

David Schmidt, Chief Economist, DETR highlighted recent statistics. For total employment in March, Nevada rose to 1,373,700 jobs. This is an increase of 3,500 jobs from February and 36,600 jobs over the year, representing a growth rate of 2.8 percent. There were 9,400 jobs over the past two months, incorporating small revisions downward to February's very strong number. Employment has been growing at roughly 40,000 jobs over the year in the state, set at approximately 3 percent. Particular areas of growth at 10 percent or more include Manufacturing (14.3 percent), durable goods manufacturing (20.1 percent), construction of buildings (13 percent). For March, the manufacturer has had the fastest percentage growth of all major industry groups. Construction has growth of 7.4 percent (6,000 jobs year over year). Year-to-date, construction has the largest increase in 7,200 jobs. Trade transportation and utilities are also growing relatively fast at 6.7 percent or 4,400 jobs over the year. The unemployment rate has been steady since August at 4.9 percent. There are just under 73,000 unemployed Nevadans in the State. The long-term unemployment rate (unemployed for 26 weeks or more) is down to 1 percent (15,000 people). Private sector job growth in Nevada has been in the top two to three states nationally. Through the third quarter of 2017, Nevada is number one in terms of growth rate among all states.

Mr. Stanley asked about the delineation of construction jobs associated with residential construction from commercial construction. **Mr. Schmidt** stated his belief that this information does exist, however, he was not able to provide that level of detail at this time.

Ms. Hendren asked for information about wages. **Mr. Schmidt** said that average weekly wages in Nevada are approximately \$914 and have been increasing fairly steadily.

D. DETR's Financial Management: WIOA Analysis of Expenditures

Jennifer McEntee, CFO, DETR provided the overview, representing a three-year picture of active funding on the WIOA formula grant, the current one being March 31st, 2018. The funds have a three-year period of performance. The majority of funds go to the local workforce investment boards. Funds are further split by formula into the north and south. There are three funding types: Youth funding dislocated worker funding and adult funding. These are received via different methods throughout the year. Rapid response represents 25 percent of the annual dislocated worker allotment. The Governor's reserve is currently set at 15 percent of the grant with 5 percent being administration. In looking at the grants, the PY15 is nearly expended with two outstanding line items, including WIOA transitional funding (projected to be liquidated by

September 30th). PY16 is completely expended by the boards. The Governor's reserve is nearly 100 percent obligated, with 78 percent expended. For PY17, the board expenditures average approximately 30 percent. The Governor's reserve is nearly completely obligated, with 10 percent liquidated. The estimates for PY18 from the Department of Labor show a decrease of over \$3 million. Staff is currently working on formula allotments.

Ms. Kirkpatrick requested that the report is emailed in a larger font for ease of reading. **Ms. McEntee** said she would email the report to members and reformat it for the next meeting.

13. PUBLIC COMMENTS NOTICE (SECOND)

Chair Mack read the statement into the record: "Members of the public are invited to comment at this time; however no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. In my discretion, in the interest of time, public comment will be limited to three minutes per person." He invited comments from Carson City, Las Vegas or on the telephone.

Mr. Lamarre recognized **Mr. Feijoo** for assisting with coordination of all the edits from the different program administrators. He noted the upcoming youth workforce conference on May 11th. He asked members to be aware of the volunteer opportunities to engage more broadly.

Shana Mitchell (City of Las Vegas) introduced herself as a management analysis with the City of Las Vegas as well as overseer of the program, Batteries Included through the Department of Youth Development and Social Innovation. They have worked closely with Mr. Lamarre to identify resources for the youth program. They offer an eight-week employability training, providing soft skills to participants. They need assistance in aligning youth with employers to obtain on-the-job training. Placements are for 16 to 19 year-olds with a goal to employ 200 youth. She provided information to members of the board.

Mr. Stanley stated that he looked on the OWINN website and found that the agenda is posted. However, the documentation and attachments for the meeting are not. His understanding per the open meeting law is that the attachments should be posted. **Mr. Lamarre** noted that the documents were provided electronically three weeks before the meeting. It is located on the OWINN website, where a specific page was created for this purpose. However, some documents were not included, because they were received just before the meeting. For example, the labor market analysis was provided the day before. The open meeting law requires that the agenda be specifically posted. He does not believe there is a violation in terms of the attachments, but he will double-check. **Deputy Attorney General Greg Ott** confirmed that as long as the documents are made available to the public, they do not necessarily have to be posted.

14. ADJOURNMENT – The April 19, 2018 meeting was adjourned.

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting on the Internet at:

<http://gov.nv.gov/OWINN/> and
[Nevada's Public Notice website at https://notice.nv.gov/](https://notice.nv.gov/), as required by NRS 232.2175.

Supporting public material provided to Committee members for this meeting is posted on OWINN's Web site at www.gov.nv.gov/OWINN, and may be requested from the Executive Director's Office at 555 E. Washington Ave, Las Vegas, Nevada or call (702) 486-8080 **on or before the close of business on Monday, April 16th, 2018**