

STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE

Tuesday, January 15, 2019 – 2:00 p.m.

Governor's Office of Workforce Innovation
555 E. Washington Ave. Ste. 4900
Las Vegas, NV 89101

MINUTES OF MEETING

Present: William “Larry” Fagerhaug (Chair), Commissioner Marilyn Kirkpatrick (Vice Chair), Ryan Cordia, Don Soderberg, Robert Cunningham, Jim New (telephonic), Bill Stanley, Ann Silver

Absent: Hugh Anderson

Also present: Manny Lamarre (OWINN), Grant Nielson (DETR), Joan Finlay (OWINN), Robert Whitney (DAG) Carol Polke (Workforce Connections)

1. OPENING REMARKS

Chair Fagerhaug called the meeting to order, welcomed new participants Ann Silver and Hugh Anderson and made announcements.

2. ROLL CALL - CONFIRMATION OF A QUORUM

Per direction from Chair Fagerhaug, Manny Lamarre took roll call and confirmed the presence of a quorum.

3. VERIFICATION OF PUBLIC NOTICE POSTING

Manny Lamarre affirmed that the agenda and notice of the Governor’s Workforce Development Board (GWDB) meeting on January 15, 2019, was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.

4. FIRST PUBLIC COMMENT(S) NOTICE

Chair Fagerhaug read the notice into the record as follows: “Members of the public are invited to comment at this time; however, no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. At my discretion, in the interest of time, public comments will be limited to three minutes per person.”

Chair Fagerhaug invited comments from Carson City, Las Vegas or via telephone. There were no comments.

5. *FOR POSSIBLE ACTION - Approval of GWDB Executive Committee’s September 19, 2018 meeting minutes

Chair Fagerhaug called for comments/changes to September 19, 2018, draft minutes of the Executive Committee. There were no changes.

It was moved by Marilyn Kirkpatrick and seconded by Don Soderberg to approve September 19, 2018, minutes of the Executive Committee as presented.

Discussion:

Bill Stanley stated for the record that he was not present at the last meeting.

Motion carried. Chair Fagerhaug and Bill Stanley abstained.

6. ***FOR POSSIBLE ACTION – Nevada State Compliance Policy (SCP) Revisions (WIOA):**

- **6(A): SCP3.13**

Grant Nielson (DETR) stated this policy provides guidance on pre-award costs on WIOA. As all policies, these are direct from the federal regulations. This policy contains one variance regarding a state-imposed requirement, “Pre-award costs are allowable up to 90 days before the beginning of the new budget period of a new or continuation of an award.” This conclusion was reached based on a survey of other states’ policies and looking at best practices in the state.

Bill Stanley referred to Policy and Procedure Number 1, Allowability, “... federal award and only with the written approval of the awarding agency,” and asked for clarification on who the awarding agency is. **Mr. Nielson** said this refers to DETR. DETR would approve it for the local boards and the local boards would approve it for their subcontractors.

Bill Stanley referred to Section 2.A.1 and asked for a definition of “Workforce Investment Support Services.” **Mr. Nielson** stated that this refers to Mr. Nielson’s division at DETR.

It was moved by Bill Stanley and seconded by Ryan Cordia to approve SCP3.13. Motion carried.

- **6(B): SCP4.1**

Mr. Nielson stated that the policy provides the state with guidance on equal opportunity, including requirements for Equal Opportunity Officers in terms of notices, assurances, monitoring, corrective actions and sanctions for noncompliance. This comes directly from federal regulation. One change made relates to the state contract template requiring record retention for five years, which is longer than the federal policy.

It was moved by Robert Cunningham and seconded by Ann Silver to approve SCP4.1. Motion carried.

- **6(C): SCP4.2**

Mr. Nielson stated that this policy provides guidance on nondiscrimination and affirmative outreach under WIOA. It replaces the WIA version, which is very similar. It does not have any state-imposed requirements, other than the federal language that came from the federal regulations.

It was moved by Ann Silver and seconded by Ryan Cordia to approve SCP4.2. Motion carried.

7. **DISCUSSION/INFORMATION ONLY – Workforce Updates**

Manny Lamarre (OWINN, Governor’s Office), gave the update. Another student summit will be held this year. Last year, the program targeted high school seniors who did not have a plan for postsecondary education. Efforts included connecting them with job training opportunities, resources, employers and apprenticeship training programs. This year will have a similar focus. The event will occur on March 15. There will be a partnership with CCSD through the CTE department and will include workshops.

In terms of informational updates, the OWINN website was previously connected to the Governor’s website and must be modified to be separated. Meeting minute links are currently working. The state compliance policy link is currently not active and is being worked on at this time. The link to the OWINN website is owwin.nv.gov., which is slightly different than the previous address of gov.nv.gov/owinn.

The retreat is scheduled for February 6th, 2019. **Mr. Lamarre** thanked **Ms. Silver** for allowing the retreat to occur at her Chamber of Commerce location. The meeting will include two parts, including the traditional retreat to provide a broad overview, key takeaways and presentations by key administrators of programs. There will be discussions on the WIOA title programs. The National Governor’s Association (NGA) will facilitate a strategic retreat planning. The final portion of the meeting will include an Executive Committee meeting.

Mr. Cordia stated that he met with Workforce Connections this week and Employ Nevada. **Mr. Soderberg** confirmed that Employ Nevada is their case management data system for Workforce Development. **Mr. Cordia** suggested that it would make sense for the high school outreach to have students enter the database, with employers going through the database for hiring. **Mr. Lamarre** said this might be a better question for

DETR, however it makes sense. On the Life Works site, which assists students with information on internships, apprenticeships and other career-related resources, there is a page devoted to Employ NV, where students can make these connections. **Mr. Soderberg** said he will touch base with the people who manage this with the Employment Security Division. **Mr. Cordia** commented that they will be trying to get all of their students into the database before they graduate. **Mr. Lamarre** stated that ideally, every high school student, by the time they're in 10th grade should have knowledge and connectivity before checking out the system. There is also potential to create a database system to connect and share the information.

Discussion ensued regarding logistics for the retreat.

Mr. Cunningham stated he was humbled to participate in the Rancho High School Advisory Board meeting. Approximately 30 people attended. The advisory board serves the aviation portion of the magnet school. This is a huge success for Nevada in that the high school has gone from 41 percent graduation rate to 98 percent graduation rate. The program attracts parents who move to Las Vegas in order to get their children into the school. During the last graduation, there were five academy appointees. They have a pilot program, through which a student can obtain a private pilot's license. Two airlines attended, as did College of Southern Nevada, and Nevada State College. Under the Air force Association, scholarships are being provided to those seeking a private pilot's license. He invited other members of the Executive Committee to attend meetings, if they wish to join.

8. PUBLIC COMMENTS NOTICE (SECOND)

Chair Fagerhaug read the statement into the record: "Members of the public are invited to comment at this time; however no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. In my discretion, in the interest of time, public comment will be limited to three minutes per person."

Chair Fagerhaug invited comments from Carson City, Las Vegas or via telephone. There were none.

14. ADJOURNMENT

The January 15, 2019 meeting was adjourned.

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting on the Internet at:

<http://gov.nv.gov/OWINN/> and
Nevada's Public Notice website at <https://notice.nv.gov/>, as required by NRS 232.2175.

Supporting public material provided to Committee members for this meeting is posted on OWINN's Web site at www.gov.nv.gov/OWINN, and may be requested from the Executive Director's Office at 555 E. Washington Ave, Las Vegas, Nevada or call (702) 486-8080 **on or before the close of business on Wednesday, January 9th, 2019**

NOTE: Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify Joan Finlay, OWINN, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 555 East Washington Ave; Ste. 4900; Las Vegas, NV 89101; or should call (702) 486-8080; if hearing impaired, dial TTY (800) 326-6868 o Nevada Relay 711; as soon as possible and ***no later than close of business on Wednesday January 9th, 2019.***